

Appeal Process

The candidate may appeal the above actions through due process of appeal listed below:

1. Within 10 days of notification infraction, meet with the instructor of the course in question to determine rationale for concern or issue.
2. If no resolution is reached, write a letter of appeal within 5 days requesting to appear before the TEPAR Committee. The letter should state the reason for suspension or removal from TEPAR and a plan of action to correct the concern or issue.
3. Send letter to TEPAR Chairperson, Miss Lisa Cooper (lisa.cooper@lsus.edu) or mail to Miss Lisa Cooper, One University Place, BE 369, Shreveport, LA 71115.
4. The TEPAR Chairperson will contact the candidate to schedule a meeting with the committee.
5. After the meeting, the candidate will be informed of the TEPAR Committee decision within 24 hours via email or phone. A written response will follow.