



POLICY STATEMENT

NO. 2 21.01

COORDINATED BY: Office of Academic Affairs

EFFECTIVE: August 1, 2001

PAGE: 1 of 1

REVISED: November 17, 2004

SUBJECT: Study Week

I. PURPOSE

To define policy with respect to “Study Week.”

II. DEFINITIONS

Study Week, a joint agreement by faculty and students, is an effort to promote academic excellence by eliminating unneeded burdens at the end of the regular semesters.

III. POLICY STATEMENT

1. Study Week is only applicable to the Fall or Spring semesters.
2. Athletic events, night classes, and laboratory courses are exempt from this policy.
3. Study Week is the last week of class, Monday through Friday, ending at 4:30 p.m. on Friday.
4. No social activities or other extracurricular activities requiring student participation will be scheduled.
5. No major tests (worth more than 10% of grade) will be given during study week.
6. Minor tests, quizzes, and make-up exams will be allowed during study week.
7. Papers or projects, listed and specified in the course syllabus, may have a due date during study week or may have the due date extended into the study week.
8. All exceptions to this policy must be recommended by the appropriate dean and approved by the Provost and Vice Chancellor for Academic Affairs.

AUTHORIZED

Stuart E. Mills
Provost and Vice Chancellor
for Academic Affairs

11-18-04
Date

APPROVED

Vincent J. Marsala
Chancellor

11-18-04
Date