



**POLICY STATEMENT**

**2.31.01**

Issued By: The Office of the Chancellor

Coordinated By: The Office of Sponsored Research and Technology Transfer

Effective: August 24, 2018

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Subject: Institutional Review Board

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**I. Purpose**

This Policy governs the membership and responsibilities of the LSUS Institutional Review Board.

**II. Policy**

The Institutional Review Board (IRB) reports to the Provost and Vice Chancellor for Academic Affairs. Its members are appointed by the Provost for staggered three-year terms, with membership of the Board constituted as follows:

At least five members, with varying backgrounds:

- Two faculty from the College of Arts and Sciences (must include one faculty member from the School of Science)
- Two faculty from College of Business, Education, and Human Development
- One non-affiliated representative from the community
- Ex officio: Director of Sponsored Research and Technology

The Dean of Graduate Studies (or the Provost's designee) will serve as the Chair of the Institutional Review Board.

The primary responsibility of the Board is to review and, at its discretion, monitor research projects conducted by faculty or students at LSUS that incorporate human, human tissue, or animal participants. Prior to the commencement of such research, the Principal Investigator must complete and submit the LSUS IRB Approval Form to the Chair of the Committee and receive signed approval. In recognition of the benign nature of many research projects, the Chair has the option of approving the proposed research as eligible for expedited review or exempt from review, if the nature of the research satisfies review requirements (Code of Federal Regulations Title 45 Part 46), includes procedures to maintain confidentiality of human participants, and if the proposed research poses no threats of mental or physical harm to human or animal participants. The proposed research project will be put forward to the members of the IRB if any of these conditions is not met or for any other concern raised by the Chair.

APPROVED

  
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Provost/Vice Chancellor for Academic Affairs

8.23.2018  
Date

  
\_\_\_\_\_  
Chancellor

8-24-2018  
Date