



POLICY STATEMENT

NO. 4 11.01

COORDINATED BY: Student Affairs Office

EFFECTIVE: February 8, 2006

REVISED: April 4, 2013

PUBLISHED ONLINE AT:

<http://www.lsus.edu/Documents/Offices%20and%20Services/PoliciesAndManuals/4.11.00.pdf>

SUBJECT: Communication with Students

I. PURPOSE

This policy defines the procedure for communicating with LSUS students.

II. POLICY

Official institutional information will be distributed to students via the LSUS email system, LSUS web site, LSUS emergency alert text message system and infrequently, via hardcopy mailing to the permanent address listed with the Admissions and Records Office. Students are strongly encouraged to check their LSUS email daily for important announcements and other pertinent information.

III. IMPLEMENTATION

The implementation of this policy regarding communications with all LSUS students will be effective February 8, 2006.


AUTHORIZED:



Vice Chancellor for Student Affairs

4/5/13
Date

APPROVED:



Interim Chancellor

4/5/13
Date